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# **FORWARD PLAN**

**Compiled on behalf of the Elected Mayor of Torbay**

**Forward Plan published on 6 October 2017**

**1 December 2017 to 28 February 2018**

**For information relating to the Forward Plan or to request a copy in another format or language please contact:**

**Teresa Buckley (01803) 207013**

Email: [teresa.buckley@torbay.gov.uk](mailto:teresa.buckley@torbay.gov.uk)

# Torbay Council

## Forward Plan of Key Decisions

### Explanatory Note

Torbay Council is required to publish a Forward Plan of all key decisions to be taken in the following four months. The first Plan became effective on 1 March 2002. It is updated monthly.

Although Government regulations suggest that Key Decisions should only refer to Executive functions, Torbay Council has decided that those Council functions that would have been a Key Decision if they were to have been decided by the Elected Mayor will also be included in the Forward Plan. This will include changes to the Council's Policy Framework and decisions that are not in accordance with the Council's Budgetary Framework.

The Regulations define a key decision as a decision that is likely to:

- (i) result in incurring expenditure or making of savings which are significant; or
- (ii) be significant in terms of its effects on communities living or working in the area.

The Council has produced comprehensive criteria to define "significant" and these are set out on the following page.

The Forward Plan consists of a brief description of the decisions that are to be made, consultation information, key risks and key opportunities.

Copies of the documents referred to in the Forward Plan may be obtained by contacting the Governance Support Team by telephone (01803 207087), email ([governance.support@torbay.gov.uk](mailto:governance.support@torbay.gov.uk)) or post (Town Hall, Castle Circus, Torquay, TQ1 3DR).

The Forward Plan is available free of charge on request from the Governance Support Team of Torbay Council and is available for inspection at the Connections offices in Torquay, Paignton and Brixham. It is also available on the Council's website (<http://www.torbay.gov.uk/forward-plan>).

Gordon Oliver  
Elected Mayor of Torbay

**To request a copy in another format or language phone 01803 207087**

## Definitions of "significant"

### Expenditure and savings

A proposed decision shall be regarded as a Key Decision by way of “**incurring expenditure or making of savings which are significant**” if any one or more of the following apply:

- (1) In the opinion of the Chief Finance Officer, there is likely to be a budget variation (other than one within a Business Unit) of more than £250,000;
- (2) In the opinion of the Chief Finance Officer, it is likely to result in capital expenditure above that provided for in the capital programme and it is likely to involve an additional call on the Council’s internal resources of more than £250,000;
- (3) In the opinion of the relevant Director, the decision is likely to have a material effect on Council services, including where:
  - (i) an existing service will be reduced by more than 10 per cent or will cease altogether;
  - (ii) a service which is currently provided in house will be outsourced (or vice versa); or
  - (iii) a partnership will be entered with a third party which is likely to involve a material element of risk transfer to the Council;
- (4) The proposal involves the acquisition or disposal of land having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (5) The proposal involves the disposal of a capital asset (other than land) having a value estimated by the Chief Finance Officer to be likely to exceed £250,000;
- (6) Where in the opinion of the Assistant Director Corporate and Business Services the proposal is likely to result in compulsory redundancies or major changes to the terms and conditions of employment of 100 or more employees across the Council’s functions;

### Effect of communities

A proposed decision shall be regarded as a Key Decision by way of being “**significant in terms of its effects on communities living or working in the area**” if the relevant Director or Assistant Director, in consultation with the relevant Executive Member, considers that it ought to be included in the Forward Plan having regard to all the circumstances including the following principles:

- (1) A decision may affect a great number of people, or a number of wards, but not significantly and these decisions shall **not** normally be regarded as key;
- (2) A decision that has a significant impact on communities living or working in only one ward will normally be treated as a Key Decision e.g. a school closure or the introduction or amendment of traffic calming measures;
- (3) Where a decision is only likely to have a significant impact on a very small number of people in one ward it will **not** normally be key. But the people affected should be informed of the forthcoming decision in sufficient time for them to exercise their rights to see the relevant papers and make an input into the decision making process;

- (4) Consideration should be given to the level of public interest in the decision. The higher the level of interest the more appropriate it is that the decision should be considered to be key.

Torbay Council's ambition is for Torbay to be prosperous and healthy. This will be achieved through the following targeted actions:

- Protecting all children and giving them the best start in life;
- Working towards a more prosperous Torbay;
- Promoting healthy lifestyles across Torbay;
- Ensuring Torbay remains an attractive and safe place to live and visit; and
- Protecting and supporting vulnerable adults.

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### Brunel Academy Relocation Options Appraisal

In February 2015 the Council agreed that Brunel Academy (formerly known as Torbay School) needed to be relocated for the benefit of the school. As previously proposed sites have not been deliverable, Children Services are reviewing proposals for the future of the academy this includes further relocation options as well as the development of their existing site.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Staff, parents and governors of Brunel Academy
<b>Means of Consultation:</b>	Formal written consultation and partner meetings
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Children's Services (Andy Dempsey)
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	14 Dec 2017
<b>If you want to make representations contact:</b>	Samantha Poston, Schools Capital & Planning Officer - TDA, Tor Hill House, Torquay, telephone (01803) 208260, email <a href="mailto:samantha.poston@tedcltd.com">samantha.poston@tedcltd.com</a> / Rachael Williams, Head of Education, Learning and Skills, 1st Floor South, Tor Hill House, c/o Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208743, email <a href="mailto:rachael.williams@torbay.gov.uk">rachael.williams@torbay.gov.uk</a>



**Children and Young People's Plan**

The Children and Young People's Plan will be fundamentally revised to acknowledge the changes in Children's Services following the last Ofsted inspection and the move towards new partnership arrangements. The Plan will also set out the Council's approach to its Corporate Parenting responsibilities. Further, recommendations will be made for corresponding amendments to other Policy Framework documents as appropriate.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Stakeholders and Overview and Scrutiny Board
<b>Means of Consultation:</b>	The draft Children and Young People's Plan will be available online for comment and will be considered by members of the Overview and Scrutiny Board.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott)  Director of Children's Services and Innovation
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Mayor  Council
<b>Intended Decision Date:</b>	6 Nov 2017  7 Dec 2017
<b>If you want to make representations contact:</b>	Andy Dempsey, Director of Children's Services, Torbay Council, 1st Floor (South) Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR, telephone (01803) 208401, email andy.dempsey@torbay.gov.uk

**Council Tax Support Scheme**

The Council is required to review it's Council Tax Support Scheme annually and consider both application of the scheme itself and to take into account the financial implications of it's administration.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Members and Senior Leadership Team.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Planning, Transport and Housing (Councillor Mark King)  Executive Head - Customer Services (Bob Clark)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	7 Dec 2017
<b>If you want to make representations contact:</b>	alison.whittaker@torbay.gov.uk Telephone 01803 207221

**Creation of a Regional Adoption Agency**

The creation of a Regional Adoption Agency that comprises the adoption services of Devon County Council, Plymouth City Council, Somerset County Council and Torbay Council

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	All staff impacted by the proposals
<b>Means of Consultation:</b>	Consultation surrounding TUPE and movement towards RAA Dec to March 2018
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott)  Director of Children's Services (Andy Dempsey)
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life
<b>Reason for inclusion in the Forward Plan:</b>	Partnership involving transfer of Council services or element of risk transfer
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	7 Dec 2017
<b>If you want to make representations contact:</b>	Anne Osborne, Assistant Director, Children's Services, Tor Hill House, Torquay, telephone 01803 208949, email <a href="mailto:anne.osborne@torbay.gov.uk">anne.osborne@torbay.gov.uk</a>

**Devolution for the Heart of the South West**

Following the Council's decision to sign up in principle to create a Combined Authority for the Heart of the South West, it is expected the Council will be requested to make further decisions in respect of the Combined Authority and the Heart of the South West Devolution deal as negotiations progress with the Government.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Torbay Council, Plymouth Council, Somerset and Devon County Councils, all Somerset and Devon Districts, Dartmoor and Exmoor National Parks and the Local Enterprise Partnership, plus Torbay Council elected members via the Devolution Working Party.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance, Regeneration and Corporate Services (Mayor Gordon Oliver)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council  Council
<b>Intended Decision Date:</b>	2 Feb 2017  7 Dec 2017
<b>If you want to make representations contact:</b>	Anne-Marie Bond, telephone (01803) 207160, email anne-marie.bond@torbay.gov.uk, address Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR.

**Domestic Abuse and Sexual Violence Strategy**

To agree a new Domestic Abuse and Sexual Violence Strategy as part of the Council's Policy Framework.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Partner agencies, service users, the Overview and Scrutiny Board
<b>Means of Consultation:</b>	The draft Strategy will be subject to consultation for a six week period.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Councillor Derek Mills, Councillor Julien Parrott Director of Public Health (Caroline Dimond)
<b>Link to targeted actions:</b>	Promoting healthy lifestyles across Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Mayor Council
<b>Intended Decision Date:</b>	5 Feb 2018 22 Feb 2018
<b>If you want to make representations contact:</b>	Caroline Dimond, Director of Public Health, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207336, email caroline.dimond@torbay.gcsx.gov.uk

**Electoral Review**

An Electoral Review is being undertaken by the Local Government Boundary Commission for England (LGBCE). The Council will be required to make formal submissions in respect of the number of Councillors required for an effective Council and the number of Councillors and boundaries for each Ward within Torbay and respond to the recommendations of the LGBCE.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Members of the public, partners, Councillors, Council officers and the elected Mayor
<b>Means of Consultation:</b>	Meetings and circulation of papers. The Local Government Boundary Commission for England will have a dedicated website for the review which will include all proposals and consultation responses at <a href="http://www.lgbce.org.uk">www.lgbce.org.uk</a>
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Deputy Mayor and Executive Lead for Health and Wellbeing (Councillor Derek Mills)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Corporate support
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council  Council  Assistant Director Corporate and Business Services  Council

<b>Intended Decision Date:</b>	<p>23 Feb 2017</p> <p>20 Jul 2017</p> <p>August 2017</p> <p>7 Dec 2017</p>
<b>If you want to make representations contact:</b>	<p>Teresa Buckley, Governance Team Leader, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207013, email <a href="mailto:teresa.buckley@torbay.gov.uk">teresa.buckley@torbay.gov.uk</a></p>

### **Integrated Commissioning and Service Delivery for Children, Pregnancy and 19 Years**

Review of tender and budget regarding the commissioning of an integrated outcome led service across Public Health Nursing and Children's Centres (with consideration to other services that could be part of the Children's Integrated Contract). Future contract proposed for duration of 5 years (with option to extend).

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Full procurement consultation process, Directors, Partners.
<b>Means of Consultation:</b>	Meetings and circulation of papers
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott), Deputy Mayor and Executive Lead for Health and Wellbeing (Councillor Derek Mills)  Director of Public Health (Caroline Dimond), Director of Children's Services (Andy Dempsey)
<b>Link to targeted actions:</b>	Promoting healthy lifestyles across Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	19 Oct 2017
<b>If you want to make representations contact:</b>	Jude Pinder (Advanced Public Health Practitioner), Public Health Team, Town Hall - 01803 207388, jude.pinder@torbay.gov.uk/Emma Kerridge (Senior Early Years Advisory Teacher), Children's Services, Tor Hill House - 01803 208772, emma.kerridge@torbay.gov.uk



### Joint Supplementary Planning Document (SPD) South Hams Special Area of Conservation (SAC)

To adopt a new joint 'Supplementary Planning Document (SPD) South Hams Special Area of Conservation (SAC)' as part of the Council's Policy Framework. The South Hams SAC is a European designation established under the Conservation of Habitats and Species Regulations 2010 (Habitats Regulation) and is unusual in that it is comprised of several separate but linked component Sites of Special Scientific Interest with significant Greater Horseshoe Bat maternity roost importance located over five local planning authority areas.

The joint SPD will apply to all five local planning authority areas which cover the South Hams SAC and the habitat surrounding it and is designed to assist people who are submitting and determining planning applications with the objective to facilitate the appropriate siting/planning/design of development so as to avoid/mitigate significant impact on the favourable conservation status of the SAC.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Statutory, non-statutory and planning database.
<b>Means of Consultation:</b>	Joint consultation led by Teignbridge Council minimum 6 weeks
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	14 May 2018

**If you want to make representations contact:**

Adam Luscombe, Senior Strategy and Project Delivery Officer, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207693, email [adam.luscombe@torbay.gov.uk](mailto:adam.luscombe@torbay.gov.uk)

**Land adjacent to 4 Berry Head Road (known as Jubilee Gardens)**

At the Council meeting on 23 February 2017 the Assistant Director of Corporate and Business Services was requested to explore the potential of transferring the land adjacent to 4 Berry Head Road (known as Jubilee Gardens), either as a short or medium term leasehold to Brixham Town Council, on the basis that they will be responsible for maintenance and make recommendations to the Council accordingly. This report will set out the outcome of that work.

<b>Wards affected:</b>	Berry Head with Furzeham
<b>Consultees:</b>	Brixham Town Council Town Clerk and Councillors and Torbay Councillors
<b>Means of Consultation:</b>	Meetings and circulation of papers
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance, Regeneration and Corporate Services (Mayor Gordon Oliver)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	7 Dec 2017
<b>If you want to make representations contact:</b>	Anne-Marie Bond, Assistant Director - Corporate and Business Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207160, email anne-marie.bond@torbay.gov.uk

**Licensing of Houses in Multiple Occupation (HMOs)**

To consider a business case on selective and/or additional licensing of HMOs.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	The Mayor and Councillors
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Planning, Transport and Housing (Councillor Mark King)  Assistant Director Community and Customer Services (Fran Hughes)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	22 Feb 2018
<b>If you want to make representations contact:</b>	Fran Hughes, Assistant Director of Community and Customer Services, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208002, email frances.hughes@torbay.gov.uk

**Oxen Cove Landing Jetty**

A growing demand exists for new infrastructure in support of the shell fish sector of the fishing industry in Brixham. To this end the construction of a new landing jetty is required adjacent to Oxen Cove in Brixham Harbour. This scheme will need to be included in the Council's Capital Plan and an appropriate level of borrowing approved.

<b>Wards affected:</b>	Berry Head with Furzeham
<b>Consultees:</b>	Harbour Committee, Brixham Harbour Liaison Forum, Ward Councillors, Brixham Town Council and Fishing Industry.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Councillor Nick Bye Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Capital expenditure +£250,000 and outside Capital Plan
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	19 Oct 2017
<b>If you want to make representations contact:</b>	Kevin Mowat, Executive Head Business Services, telephone: (01803) 292429, email: kevin.mowat@torbay.gov.uk, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG

**Public Space Protection Orders**

To consider creating Public Space Protection Orders in Torbay to address issues of antisocial behaviour.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Members of the public, partners, Mayor and Executive Leads.
<b>Means of Consultation:</b>	Meetings, circulation of papers, formal consultation process.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Community Services (Councillor Robert Excell) Assistant Director Community and Customer Services (Fran Hughes)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Assistant Director Community and Customer Services
<b>Intended Decision Date:</b>	October 2017
<b>If you want to make representations contact:</b>	Fran Hughes, Assistant Director Community and Customer Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208002, email frances.hughes@torbay.gov.uk

**Re-commissioning of Domestic Abuse Services**

Options and proposals for re-commissioning domestic abuse services. The current contract ends on 1 September 2018.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Current service provider, service users, Children's Services, Police and other relevant stakeholders including community and voluntary sector agencies. Wider public depending on preferred proposal.
<b>Means of Consultation:</b>	Dependent on preferred proposal. If decision is for significant change in service a full consultation will be required. Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott)  Director of Adult Services (Caroline Taylor)
<b>Link to targeted actions:</b>	Promoting healthy lifestyles across Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Mayor
<b>Intended Decision Date:</b>	6 Nov 2017
<b>If you want to make representations contact:</b>	Shirley Beauchamp, Strategic Commissioning Officer, People, Partnership and Housing, Torbay Council, Joint Commissioning Team, Tor Hill House, 2nd Floor North, c/o Town Hall, Torquay TQ1 3DR, telephone (01803) 208727, email shirley.beauchamp@torbay.gov.uk  Phone: 01803 208727 Email: Shirley.beauchamp@torbay.gov.uk

**Renewal Neighbourhood Planning Forums**

To consider applications by the three Neighbourhood Forums to renew their status, in accordance with the neighbourhood Planning Regulations 2012 (as amended).

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Public consultation for the areas that the Forum is proposed.
<b>Means of Consultation:</b>	Regulation 9 of the Neighbourhood Planning Regulations requires applications to be published on the council's website and in other such manner likely to bring the application to the attention of people living, working or carrying out business in the area. Consultation must be for a minimum of 6 weeks.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Planning, Transport and Housing (Councillor Mark King)  Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	7 Dec 2017
<b>If you want to make representations contact:</b>	Adam Luscombe, Team Leader - Strategy and Project Delivery, telephone: (01803) 207693, email: adam.luscombe@torbay.gov.uk, Torbay Council, 2nd Floor Electric House, Castle Circus, Torquay, TQ1 3DR



**Review of Leases to Torbay Coast & Countryside Trust**

Given the financial challenges that face the Torbay Coast & Countryside Trust, as well as the Council, it is appropriate for certain amendments to be agreed to the areas of land leased to the Trust, together with a renegotiation of the existing financial arrangements between both parties.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Torbay Coast & Countryside Trust, Mayor, Mayors Executive Group, Group Leaders, Overview & Scrutiny Board and Senior Leadership Team
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance, Regeneration and Corporate Services (Mayor Gordon Oliver)  Assistant Director Corporate and Business Services (Anne-Marie Bond)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Revenue Budget variation +£250,000
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	7 Dec 2017
<b>If you want to make representations contact:</b>	Kevin Mowat, Executive Head for Business Services, Torquay Harbour Officer, c/o Torbay Council, Town Hall, Castle Circus, Torquay, telephone: (01803) 292429, email: kevin.mowat@torbay.gov.uk

### **Strategic Agreement between Torbay and South Devon NHS Foundation Trust and Torbay Council/South Devon and Torbay Clinical Commissioning Group**

This is the Strategic Agreement with Torbay and South Devon NHS Foundation Trust which provides health and care on behalf of two commissioners - Torbay Council and South Devon and Torbay Clinical Commissioning Group. The Agreement outlines the outcomes which will be delivered within the financial envelope agreed and, specifically for the Council, gives transparency to the delivery of Adult Social Services on behalf of the Council. This outlined the amended risk share and Better Care Fund Scheme for 17/18.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Overview and Scrutiny Board
<b>Means of Consultation:</b>	Meetings and circulation of papers
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Adult Services (Caroline Taylor)
<b>Link to targeted actions:</b>	Protecting and supporting vulnerable adults
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework
<b>Decision Maker:</b>	Council Mayor Council Council

<b>Intended Decision Date:</b>	23 Feb 2017 20 Jul 2017 20 Jul 2017 7 Dec 2017
<b>If you want to make representations contact:</b>	Caroline Taylor, Director of Adult Services, Torbay Council, 1st Floor South, Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR, telephone (01803) 208949, email caroline.taylor@torbay.gov.uk

**Transformation Project - Review of Library Services**

The development of a Library strategy for Torbay in order to deliver a new Library service within reduced Council budgets.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Library users, staff, Councillors
<b>Means of Consultation:</b>	Meetings and circulation of papers
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Assistant Director Community and Customer Services (Fran Hughes)
<b>Link to targeted actions:</b>	Promoting healthy lifestyles across Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	7 Dec 2017
<b>If you want to make representations contact:</b>	Bob Clark - Executive Head of Customer Services, Email: bob.clark@torbay.gov.uk, Telephone: 01803 207420, Town Hall, Castle Circus, Torquay, TQ1 3DR

**Transformation Project - Review of Public Conveniences**

To determine a sustainable position for the future management of public toilets.

Following the completion of a procurement process a decision will be required regarding the appointment of the successful contractor.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Members and officers
<b>Means of Consultation:</b>	Once the full proposals are known it is anticipated that there will be a consultation organised jointly by the successful contractor and Torbay Council.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Community Services (Councillor Robert Excell) Assistant Director Community and Customer Services (Fran Hughes)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	Outsourcing a service
<b>Decision Maker:</b>	Mayor Council
<b>Intended Decision Date:</b>	9 Oct 2017 7 Dec 2017

<b>If you want to make representations contact:</b>	Terry Gibson, Business Development and Performance Manager, Torbay Council, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 207254, email <a href="mailto:terry.gibson@torbay.gov.uk">terry.gibson@torbay.gov.uk</a> or Neil Coish, Principal Natural Environment, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone 01803 (207790), email <a href="mailto:neil.coish@torbay.gov.uk">neil.coish@torbay.gov.uk</a>
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**Transformation Project - Review of Waste Collection Across Torbay**

A review of waste collection and costs has been undertaken and the outcome of this work will be presented to the Council to agree a way forward.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Members, Senior Leadership Team, TOR2
<b>Means of Consultation:</b>	Meetings and circulation of papers
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Planning, Transport and Housing (Councillor Mark King) Assistant Director Community and Customer Services (Fran Hughes)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Mayor Council
<b>Intended Decision Date:</b>	6 Nov 2017 7 Dec 2017
<b>If you want to make representations contact:</b>	Fran Hughes, Assistant Director Community and Customer Services, Town Hall, Castle Circus, Torquay, TQ1 3DR, telephone (01803) 208002, email frances.hughes@torbay.gov.uk

**Transformation Project - Torbay Youth Trust Business Plan Proposal**

In light of the decision made at Council on 25 February 2016 regarding the relocation of Torbay School, a revised business plan for the Torbay Youth Trust will be presented to Council for approval.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Councillors, young people, staff, partners and Government.
<b>Means of Consultation:</b>	Meetings and circulation of papers.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Adults and Children (Councillor Julien Parrott) Director of Children's Services (Andy Dempsey)
<b>Link to targeted actions:</b>	Protecting all children and giving them the best start in life
<b>Reason for inclusion in the Forward Plan:</b>	Partnership involving transfer of Council services or element of risk transfer
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	7 Dec 2017
<b>If you want to make representations contact:</b>	Andy Dempsey, Director of Children's Services, telephone: (01803) 208401, email: andy.dempsey@torbay.gov.uk, address Torbay Council, 1st Floor (South) Tor Hill House, c/o Town Hall, Torquay, TQ1 3DR



Reference: I030754

**Transformation Project - Town Centre Regeneration - Harbour View (part Terrace Car Park), Torquay**

Business case for development at Harbour View (part Terrace Car Park), Torquay.

<b>Wards affected:</b>	Wellswood
<b>Consultees:</b>	Business community Community Partnership Local residents Historic England
<b>Means of Consultation:</b>	Significant consultation already undertaken as part of town centre masterplan development and as part of town centre regeneration programme delivery. Further pre and post planning application consultation will also be undertaken.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Business (Councillor Richard Haddock)  Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Acquisition or disposal of land in excess of £250,000
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	19 Oct 2017
<b>If you want to make representations contact:</b>	Pat Steward, Regeneration Programme Director, TDA, 3rd Floor Tor Hill, Union Street, Torquay, TQ2 5QW, telephone (01803) 208918/Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk

Reference: I030757

**Transformation Project - Town Centre Regeneration - Public Realm Improvements in Torquay and Paignton**

Business case for town centre public realm improvements in Torquay and Paignton.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Business community Community Partnership Local residents Key organisations re highway / community / transport safety
<b>Means of Consultation:</b>	Significant consultation has already been undertaken as part of town centre masterplan development and as part of town centre regeneration programme delivery. Further design / pre implementation consultation will be carried out with key organisations.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Business (Councillor Richard Haddock)  Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Capital expenditure +£250,000 and outside Capital Plan
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	19 Oct 2017
<b>If you want to make representations contact:</b>	Pat Steward, Regeneration Programme Director, TDA, 3rd Floor Tor Hill, Union Street, Torquay, TQ2 5QW, telephone (01803) 208918/Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk

Reference: I030755

**Transformation Project - Town Centre Regeneration - Refurbishment of Lower Union Lane Multi-Storey Car Park**

Business case for the Refurbishment of Lower Union Lane Multi-Storey Car Park, Torquay.

<b>Wards affected:</b>	Tormohun
<b>Consultees:</b>	Business community Community Partnership Local residents
<b>Means of Consultation:</b>	Significant consultation already undertaken as part of town centre masterplan development and as part of town centre regeneration programme delivery. Further pre and post planning application consultation will also be undertaken.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Business (Councillor Richard Haddock) Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Capital expenditure +£250,000 and outside Capital Plan
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	19 Oct 2017
<b>If you want to make representations contact:</b>	Pat Steward, Regeneration Programme Director, TDA, 3rd Floor Tor Hill, Union Street, Torquay, TQ2 5QW, telephone (01803) 208918/Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk

Reference: I030756

**Transformation Project - Town Centre Regeneration - South Quay, Paignton Harbour**

Business case for the development of land at South Quay, Paignton Harbour.

<b>Wards affected:</b>	Roundham with Hyde
<b>Consultees:</b>	Business community Community Partnership Local residents Existing tenants
<b>Means of Consultation:</b>	Significant consultation already undertaken as part of town centre masterplan development and as part of town centre regeneration programme delivery. Further engagement will be undertaken with existing tenants. Further pre and post planning application consultation will also be undertaken.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Business (Councillor Richard Haddock)  Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	Capital expenditure +£250,000 and outside Capital Plan
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	19 Oct 2017
<b>If you want to make representations contact:</b>	Pat Steward, Regeneration Programme Director, TDA, 3rd Floor Tor Hill, Union Street, Torquay, TQ2 5QW, telephone (01803) 208918/Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk

Reference: I032972

**Transformation Project - Town Centre Regeneration - Victoria Centre / Crossways**

Review of leases, covenants and development options at Victoria Centre at Paignton.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Business community, Community Partnership, local residents, occupiers/tenants.
<b>Means of Consultation:</b>	Significant consultation has already been undertaken as part of town centre masterplan development and as part of town centre regeneration programme delivery. Further design / pre implementation consultation will be carried out with key organisations, at that right time.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Mayor and Executive Lead for Finance, Regeneration and Corporate Services (Mayor Gordon Oliver)  Executive Head Business Services (Kevin Mowat)
<b>Link to targeted actions:</b>	Working towards a more prosperous Torbay
<b>Reason for inclusion in the Forward Plan:</b>	High level of public interest
<b>Decision Maker:</b>	Council
<b>Intended Decision Date:</b>	7 Dec 2017
<b>If you want to make representations contact:</b>	Pat Steward, Regeneration Programme Director, TDA, 3rd Floor Tor Hill, Union Street, Torquay, TQ2 5QW, telephone (01803) 208918/Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk

### Update of Torbay Economic Strategy and Tourism Strategy

Torbay's existing Economic Strategy covers the period 2013-2018 and the Tourism Strategy covers the period 2010-2015. The Economic Strategy is one of the Council's key Policy Framework documents, with the Tourism Strategy being a sub document of this Strategy.

The period covered by the Tourism Strategy has now expired and the Strategy has been reviewed and updated in light of changes to local government funding and national tourism policy. The Tourism Strategy needs to feed into the revised Economic Strategy and it is therefore proposed that two Strategies will be reviewed together to ensure they complement each other.

<b>Wards affected:</b>	All Wards
<b>Consultees:</b>	Meetings and circulation of papers.
<b>Means of Consultation:</b>	Consultation on the Tourism Strategy will be carried out with key tourism organisations, accommodation providers, attractions and other businesses supplying services to the tourism sector. Consultation on the Economic Strategy will be carried out with key business partners and stakeholders.
<b>Documents to be considered:</b>	There are currently no documents published. All documents will normally be published at least five clear working days before the meeting. Where documents are not available five clear working days before the meeting, the documents will be published at the same time as they are made available to the decision maker.
<b>Responsible Executive Lead and Officer:</b>	Executive Lead for Tourism, Culture and Harbours (Councillor Nicole Amil), Mayor and Executive Lead for Finance, Regeneration and Corporate Services (Mayor Gordon Oliver)  Executive Head of Tor Bay Harbour Authority (Kevin Mowat)
<b>Link to targeted actions:</b>	Ensuring Torbay remains an attractive and safe place to live and visit
<b>Reason for inclusion in the Forward Plan:</b>	Policy Framework

<b>Decision Maker:</b>	Executive Lead for Tourism, Culture and Harbours Mayor Deputy Mayor Mayor Council
<b>Intended Decision Date:</b>	November 2016 April 2017 1 Jul 2017 24 Jul 2017 13 Sep 2017
<b>If you want to make representations contact:</b>	Kevin Mowat, Executive Head of Business Services, Torquay Harbour Office, Beacon Quay, Torquay, TQ1 2BG, telephone (01803) 292429, email kevin.mowat@torbay.gov.uk or Alan Denby, Director of Economic Strategy and Performance, TDA, 3rd Floor Tor Hill House, Union Street, Torquay, TQ2 5QW, telephone (01803) 208671, email alan.denby@tedcltd.com

